

## New Manage Course Process for CIP Code 47.0604

The new requirements for the CIP Code 47.0604, Automotive Technician require the identification of a Course Type for Segments 8-12 thus the Manage Courses process has been modified for CIP Code 47.0604. When creating or editing this CIP Code on the Manage Courses page, you will need to pay attention to the new dropdown list items representing Course Types within each subsection A through D. See (Fig. 1).

IF YOU DO NOT OFFER PROGRAMS IN THIS CIP CODE, YOU WILL NOT BE AFFECTED BY THIS CHANGE.

**Add or Edit an existing course.** (From the menu choose Data Entry/ Manage Courses)

Each Subsection can contain only one Course Type.

Select	6082PM	ELECTRICAL/RONICS EQUIP INSTALL & REPAIR	11147	47.0101	05148	A-233	4	01/29/2007	06/08/2007	FIELDS	Yes
Select	6001PM	PAINTING & REFINISHING	1857	47.0603	05148	D-139	4	09/04/2007	01/29/2008	DAILEY	Yes
Select	6002 15	AUTO COL RPR	1857	47.0603	05148	HILL	2	01/26/2009	06/04/2009	DAILEY	Yes

  

### Course Section Detail

Course Section Code(CSC)	cars	State Course Name	Automotive Technician
Local Course Name	fdsaf	CEPD	31
Course Section Start Date	9/15/2009	Fiscal Agency	33020 Lansing Public School District
Course Section End Date	1/15/2010	Operating Agency	33020 Lansing Public School District
Course Section Period	5	Operating Building	05148 Hill Center
Semester	First Semester	PSN	1836
		CIP	47.0604
Course Type	Regular	Section Number	15
Number of Weeks	12	WE/FCS/COOP	WE
Minutes Per Weeks	360		
Room Number	15		
Active	<input checked="" type="checkbox"/>		

All courses require an "A" Subsection.

<input checked="" type="checkbox"/> Subsection A	<input checked="" type="checkbox"/> Subsection B	<input checked="" type="checkbox"/> Subsection C	<input checked="" type="checkbox"/> Subsection D
Enter Course Type	Engines	Enter Course Type	Steering
<input type="checkbox"/> Segment1	<input type="checkbox"/> Segment1	<input type="checkbox"/> Segment1	<input type="checkbox"/> Segment1
<input type="checkbox"/> Segment2	<input type="checkbox"/> Segment2	<input type="checkbox"/> Segment2	<input type="checkbox"/> Segment2
<input type="checkbox"/> Segment3	<input type="checkbox"/> Segment3	<input type="checkbox"/> Segment3	<input type="checkbox"/> Segment3
<input checked="" type="checkbox"/> Segment4	<input type="checkbox"/> Segment4	<input checked="" type="checkbox"/> Segment4	<input type="checkbox"/> Segment4
<input type="checkbox"/> Segment5	<input type="checkbox"/> Segment5	<input type="checkbox"/> Segment5	<input type="checkbox"/> Segment5
<input type="checkbox"/> Segment6	<input type="checkbox"/> Segment6	<input type="checkbox"/> Segment6	<input type="checkbox"/> Segment6
<input type="checkbox"/> Segment7	<input type="checkbox"/> Segment7	<input type="checkbox"/> Segment7	<input type="checkbox"/> Segment7
<input type="checkbox"/> Segment8	<input type="checkbox"/> Segment8	<input type="checkbox"/> Segment8	<input checked="" type="checkbox"/> Segment8
<input type="checkbox"/> Segment9	<input checked="" type="checkbox"/> Segment9	<input type="checkbox"/> Segment9	<input type="checkbox"/> Segment9
<input type="checkbox"/> Segment10	<input type="checkbox"/> Segment10	<input type="checkbox"/> Segment10	<input type="checkbox"/> Segment10
<input type="checkbox"/> Segment11	<input type="checkbox"/> Segment11	<input type="checkbox"/> Segment11	<input type="checkbox"/> Segment11
<input type="checkbox"/> Segment12	<input type="checkbox"/> Segment12	<input type="checkbox"/> Segment12	<input type="checkbox"/> Segment12

Update Course Section Information      Copy Course Section

(Fig. 1) Course Type required for Automotive Technician.

If the CIP Code is not 47.0604 then the Course Type is not required and the dropdown list boxes are not available. (Fig. 2)

Select	6082PM	ELECTRICAL/RONICS EQUIP INSTALL & REPAIR	11147	47.0101	05148	A-233	4	01/29/2007	06/08/2007	FIELDS	Yes
Select	6001PM	PAINTING & REFINISHING	1857	47.0603	05148	D-139	4	09/04/2007	01/29/2008	DAILEY	Yes
Select	6002 15	AUTO COL RPR	1857	47.0603	05148	HILL	2	01/26/2009	06/04/2009	DAILEY	Yes

### Course Section Detail

<p>Course Section Code(CSC) <input type="text" value="6001PM"/></p> <p>Local Course Name <input type="text" value="PAINTING &amp; REFINISHING"/></p> <p>Course Section Start Date <input type="text" value="9/4/2007"/></p> <p>Course Section End Date <input type="text" value="1/29/2008"/></p> <p>Course Section Period <input type="text" value="4"/></p> <p>Semester <input type="text" value="First Semester"/></p> <p>Course Type <input type="text" value="Regular"/></p> <p>Number of Weeks <input type="text" value="19"/></p> <p>Minutes Per Weeks <input type="text" value="900"/></p> <p>Room Number <input type="text" value="D-139"/></p> <p>Active <input checked="" type="checkbox"/></p>	<p>State Course Name <b>Collision Repair Technician</b></p> <p>CEPD <b>31</b></p> <p>Fiscal Agency <b>33020 Lansing Public School District</b></p> <p>Operating Agency <b>33020 Lansing Public School District</b></p> <p>Operating Building <b>05148 Hill Center</b></p> <p>PSN <b>1857</b></p> <p>CIP <b>47.0603</b></p> <p>Section Number <b>2</b></p> <p>WE/FCS/COOP <b>WE</b></p>
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All courses require an "A" Subsection.

<input checked="" type="checkbox"/> Subsection A	<input type="checkbox"/> Subsection B	<input type="checkbox"/> Subsection C	<input type="checkbox"/> Subsection D
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<input checked="" type="checkbox"/> Segment1 <input type="checkbox"/> Segment2 <input type="checkbox"/> Segment3 <input type="checkbox"/> Segment4 <input type="checkbox"/> Segment5 <input type="checkbox"/> Segment6 <input type="checkbox"/> Segment7 <input type="checkbox"/> Segment8 <input type="checkbox"/> Segment9 <input type="checkbox"/> Segment10 <input type="checkbox"/> Segment11 <input type="checkbox"/> Segment12	<input type="checkbox"/> Segment1 <input type="checkbox"/> Segment2 <input type="checkbox"/> Segment3 <input type="checkbox"/> Segment4 <input type="checkbox"/> Segment5 <input type="checkbox"/> Segment6 <input type="checkbox"/> Segment7 <input type="checkbox"/> Segment8 <input type="checkbox"/> Segment9 <input type="checkbox"/> Segment10 <input type="checkbox"/> Segment11 <input type="checkbox"/> Segment12	<input type="checkbox"/> Segment1 <input type="checkbox"/> Segment2 <input type="checkbox"/> Segment3 <input type="checkbox"/> Segment4 <input type="checkbox"/> Segment5 <input type="checkbox"/> Segment6 <input type="checkbox"/> Segment7 <input type="checkbox"/> Segment8 <input type="checkbox"/> Segment9 <input type="checkbox"/> Segment10 <input type="checkbox"/> Segment11 <input type="checkbox"/> Segment12	<input type="checkbox"/> Segment1 <input type="checkbox"/> Segment2 <input type="checkbox"/> Segment3 <input type="checkbox"/> Segment4 <input type="checkbox"/> Segment5 <input type="checkbox"/> Segment6 <input type="checkbox"/> Segment7 <input type="checkbox"/> Segment8 <input type="checkbox"/> Segment9 <input type="checkbox"/> Segment10 <input type="checkbox"/> Segment11 <input type="checkbox"/> Segment12
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(Fig. 2) Course Type not required for CIPs other than Automotive Technician.

If a Subsection will contain "Engine", "Brakes" or "Steering" content, you must identify that Course Type for that Subsection and indicate the appropriate Segment 8-12!

If you do not select a segment 8 through 12, you will get a warning message prior to saving the record. (Fig. 3).

If you select a Course Type from the dropdown list box you must choose a segment 8 through 12.

If you choose segment 8 through 12 you must select a Course Type from the dropdown list box.

### Course Section Detail

<p>Course Section Code(CSC) <input type="text" value="cars"/></p> <p>Local Course Name <input type="text" value="fdsaf"/></p> <p>Course Section Start Date <input type="text" value="9/15/2009"/></p> <p>Course Section End Date <input type="text" value="1/15/2010"/></p> <p>Course Section Period <input type="text" value="5"/></p> <p>Semester <input type="text" value="First Semester"/></p> <p>Course Type <input type="text" value="Regular"/></p> <p>Number of Weeks <input type="text" value="12"/></p> <p>Minutes Per Weeks <input type="text" value="360"/></p> <p>Room Number <input type="text" value="15"/></p> <p>Active <input checked="" type="checkbox"/></p>	<p>State Course Name <b>Automotive Technician</b></p> <p>CEPD <b>31</b></p> <p>Fiscal Agency <b>33020 Lansing Public School District</b></p> <p>Operating Agency <b>33020 Lansing Public School District</b></p> <p>Operating Building <b>05148 Hill Center</b></p> <p>PSN <b>1836</b></p> <p>CIP <b>47.0604</b></p> <p>Section Number <b>15</b></p> <p>WE/FCS/COOP <b>WE</b></p>
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All courses require an "A" Subsection.

<p><input checked="" type="checkbox"/> <b>Subsection A</b></p> <p><input type="text" value="Brakes"/></p> <p><input type="checkbox"/> Segment1</p> <p><input type="checkbox"/> Segment2</p> <p><input type="checkbox"/> Segment3</p> <p><input checked="" type="checkbox"/> Segment4</p> <p><input type="checkbox"/> Segment5</p> <p><input type="checkbox"/> Segment6</p> <p><input type="checkbox"/> Segment7</p> <p><input type="checkbox"/> Segment8</p> <p><input type="checkbox"/> Segment9</p> <p><input type="checkbox"/> Segment10</p> <p><input type="checkbox"/> Segment11</p> <p><input type="checkbox"/> Segment12</p>	<p><input checked="" type="checkbox"/> <b>Subsection B</b></p> <p><input type="text" value="Engines"/></p> <p><input type="checkbox"/> Segment1</p> <p><input type="checkbox"/> Segment2</p> <p><input type="checkbox"/> Segment3</p> <p><input type="checkbox"/> Segment4</p> <p><input type="checkbox"/> Segment5</p> <p><input type="checkbox"/> Segment6</p> <p><input type="checkbox"/> Segment7</p> <p><input type="checkbox"/> Segment8</p> <p><input checked="" type="checkbox"/> Segment9</p> <p><input type="checkbox"/> Segment10</p> <p><input type="checkbox"/> Segment11</p> <p><input type="checkbox"/> Segment12</p>	<p><input checked="" type="checkbox"/> <b>Subsection C</b></p> <p><input type="text" value="Enter Course Type"/></p> <p><input type="checkbox"/> Segment1</p> <p><input type="checkbox"/> Segment2</p> <p><input type="checkbox"/> Segment3</p> <p><input checked="" type="checkbox"/> Segment4</p> <p><input type="checkbox"/> Segment5</p> <p><input type="checkbox"/> Segment6</p> <p><input type="checkbox"/> Segment7</p> <p><input type="checkbox"/> Segment8</p> <p><input type="checkbox"/> Segment9</p> <p><input type="checkbox"/> Segment10</p> <p><input type="checkbox"/> Segment11</p> <p><input type="checkbox"/> Segment12</p>	<p><input checked="" type="checkbox"/> <b>Subsection D</b></p> <p><input type="text" value="Steering"/></p> <p><input type="checkbox"/> Segment1</p> <p><input type="checkbox"/> Segment2</p> <p><input type="checkbox"/> Segment3</p> <p><input type="checkbox"/> Segment4</p> <p><input type="checkbox"/> Segment5</p> <p><input type="checkbox"/> Segment6</p> <p><input type="checkbox"/> Segment7</p> <p><input checked="" type="checkbox"/> Segment8</p> <p><input type="checkbox"/> Segment9</p> <p><input type="checkbox"/> Segment10</p> <p><input type="checkbox"/> Segment11</p> <p><input type="checkbox"/> Segment12</p>
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Please select a segment between 8 and 12 for Subsection A since you selected a course type.

(Fig. 3)

In this case, the user has selected a Course Type and Segment4 but failed to select a segment 8 through 12 for the Subsection A.

A similar message will display if the data entry person were to select a segment 8 through 12 while not selecting a Course type from the dropdown list. (Fig. 4).

### Course Section Detail

Course Section Code(CSC)	cars	State Course Name	Automotive Technician
Local Course Name	fdsaf	CEPD	31
Course Section Start Date	9/15/2009	Fiscal Agency	33020 Lansing Public School District
Course Section End Date	1/15/2010	Operating Agency	33020 Lansing Public School District
Course Section Period	5	Operating Building	05148 Hill Center
Semester	First Semester	PSN	1836
		CIP	47.0604
Course Type	Regular	Section Number	15
Number of Weeks	12	WE/FCS/COOP	WE
Minutes Per Weeks	360		
Room Number	15		
Active	<input checked="" type="checkbox"/>		

All courses require an "A" Subsection.

<input checked="" type="checkbox"/> Subsection A	<input checked="" type="checkbox"/> Subsection B	<input checked="" type="checkbox"/> Subsection C	<input checked="" type="checkbox"/> Subsection D
Enter Course Type	Engines	Enter Course Type	Steering
<input type="checkbox"/> Segment1	<input type="checkbox"/> Segment1	<input type="checkbox"/> Segment1	<input type="checkbox"/> Segment1
<input type="checkbox"/> Segment2	<input type="checkbox"/> Segment2	<input type="checkbox"/> Segment2	<input type="checkbox"/> Segment2
<input type="checkbox"/> Segment3	<input type="checkbox"/> Segment3	<input type="checkbox"/> Segment3	<input type="checkbox"/> Segment3
<input checked="" type="checkbox"/> Segment4	<input type="checkbox"/> Segment4	<input checked="" type="checkbox"/> Segment4	<input type="checkbox"/> Segment4
<input type="checkbox"/> Segment5	<input type="checkbox"/> Segment5	<input type="checkbox"/> Segment5	<input type="checkbox"/> Segment5
<input type="checkbox"/> Segment6	<input type="checkbox"/> Segment6	<input type="checkbox"/> Segment6	<input type="checkbox"/> Segment6
<input type="checkbox"/> Segment7	<input type="checkbox"/> Segment7	<input type="checkbox"/> Segment7	<input type="checkbox"/> Segment7
<input type="checkbox"/> Segment8	<input type="checkbox"/> Segment8	<input type="checkbox"/> Segment8	<input checked="" type="checkbox"/> Segment8
<input type="checkbox"/> Segment9	<input checked="" type="checkbox"/> Segment9	<input type="checkbox"/> Segment9	<input type="checkbox"/> Segment9
<input checked="" type="checkbox"/> Segment10	<input type="checkbox"/> Segment10	<input type="checkbox"/> Segment10	<input type="checkbox"/> Segment10
<input type="checkbox"/> Segment11	<input type="checkbox"/> Segment11	<input type="checkbox"/> Segment11	<input type="checkbox"/> Segment11
<input type="checkbox"/> Segment12	<input type="checkbox"/> Segment12	<input type="checkbox"/> Segment12	<input type="checkbox"/> Segment12

Please select a Course Type for Subsection A since you selected a segment between 8 and 12.

(Fig. 4)

This warning message (Fig. 4) can be eliminated by unchecking the Segment10 check box or by selecting a Course Type from the dropdown list box, which ever is appropriate.

NOTE: You will need to update all existing Automotive Technician courses with Course Type where appropriate. Failure to do so will cause errors on your 4483D report validation.

If you have any questions regarding data entry, call PTD Help Desk at 517-333-9363 ext. 128 or email [CTEIS.Help@PTDTechnology.com](mailto:CTEIS.Help@PTDTechnology.com).

If you have questions about the Automotive Technician programs, call Pat Talbot at 517-335-0359 or email [TalbotTP@Michigan.gov](mailto:TalbotTP@Michigan.gov).