FrontPage 2000: Advanced

Course specifications
Course number: 074951
Software version number: 2000
Course length: 1 day

Hardware/software required to run this course

A PC with a 75 MHz Pentium or higher processor with 24 megabytes (MB) of random access memory (RAM). (A Pentium 90 with 32 MB of RAM or better is recommended.)

500 MB of free hard drive space. (Windows NT only: At least 4 MB of available space in the Registry.)

Either a local CD-ROM drive or access to a networked CD-ROM drive for installation purposes.

A floppy-disk drive.

A two-button mouse or IntelliMouse.

A VGA or higher display adapter (SVGA recommended). The EGA display adapter is not supported.

An installed printer driver. (Printers are not required; however, each PC must have an installed printer driver to use Print Preview.)

Microsoft Windows 95 or later, or Microsoft Windows NT 4.0 Service Pack 3 or later installed.

Microsoft Personal Web Server—install prior to Microsoft Office 2000 Premium applications for best results. Note: This course will not run correctly without the Personal Web Server software, which can be downloaded free from the Microsoft Web site.

A full installation of Microsoft Office 2000 Premium.

Additional Items or Services Required to Use Certain Features

Multimedia computer required to access sound effects.

Some Internet functionality requires Internet access and payment of a separate fee to a service provider, and local charges may also apply. If necessary, run the Internet Setup Wizard before class.

Some FrontPage functionality requires Web server software, which is available separately for free from Microsoft’s Web site.

See your reference manual for hardware considerations that apply to your specific hardware setup.
Course description

Overview: Students will learn advanced FrontPage 2000 features to create web pages and manage web sites for the World Wide Web or their corporate intranet.


Delivery method: Instructor-led, group-paced, classroom-delivery learning model with structured hands-on activities.

Benefits: Students will learn how to design, build, and manage web pages and web sites; create frame-based web pages; use FrontPage to add media and functionality to web pages; create a form to collect visitor information; use advanced features (such as reports, tasks, and ActiveX components); and format web pages with animation and style sheets.

Target student: Students enrolling in this course should understand their operating system (Windows 95, 98, or NT 4.0) and be familiar with the Office 2000 applications. A basic understanding of HTML concepts and web site design would also be helpful.

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Performance-based objectives
Lesson objectives help students become comfortable with the course, and also provide a means to evaluate learning. Upon successful completion of this course, students will be able to:

* Apply web site design considerations when creating a web site with a wizard. Students will also be able to add and modify structural elements in an existing web.
* Apply web page design concepts to create and modify web pages by using frames.
* Build a web-based form to collect and store user data.
* Modify pictures as well as add sound and web components (such as rotating banner ads, marquee text, and ActiveX controls) to their web pages.
* Use reports and tasks to manage and collaborate on web site creation.
* Animate text and format text and web pages with Dynamic HTML and style sheets.

New features covered in this series
Below is a table listing the new software features that are covered in courseware:

<table>
<thead>
<tr>
<th>New Feature</th>
<th>Introduction (074 950)</th>
<th>Advanced (074 951)</th>
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<td>Auto Thumbnail creation</td>
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<td>X</td>
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<td>Built-in source control</td>
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<td>X</td>
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<tr>
<td>Disk-based and server-based web sites</td>
<td></td>
<td>X</td>
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<tr>
<td>Drag and drop hyperlinks</td>
<td></td>
<td>X</td>
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<tr>
<td>Dynamic HTML toolbar</td>
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<td>X</td>
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<tr>
<td>Floating menus</td>
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<td>X</td>
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<tr>
<td>Format painter</td>
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<td>Integrated FrontPage Editor and FrontPage Explorer</td>
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<td>X</td>
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<tr>
<td>Navigation toolbar</td>
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<td>X</td>
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<tr>
<td>Nested subwebs</td>
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<td>X</td>
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<tr>
<td>Object positioning</td>
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<td>X</td>
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<tr>
<td>Personalized menus</td>
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<td>Personalized toolbars</td>
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<tr>
<td>Reporting toolbar</td>
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<td>Reports view</td>
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Reveal Tags

Send data automatically to a new Access database

Template-based style sheet creation

Web page compatibility

Workgroup options
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Course content

Lesson 1: Designing and building a web site
   Designing a web site
   Creating a web site by using a wizard
   Web location options
   Adding structure to your web

Lesson 2: Page design and working with frames
   Web page design considerations
   Creating framed pages
   Modifying frames

Lesson 3: Creating forms and collecting the data
   Creating a form
   Inserting other form fields
   Setting form options
   Connecting a form to a database

Lesson 4: Adding media and functionality to web pages
   Working with pictures in FrontPage
   FrontPage components
   Component extras
   Adding advanced components and functions

Lesson 5: Reports and collaboration
   Reports and tasks
   Using FrontPage’s collaboration tools
   Introduction to web security

Lesson 6: Animation and style sheets
   Introduction to Dynamic HTML
   Using style sheets and styles